

DEPARTMENT OF THE ARMY
79th Ordnance Battalion (EOD)
52d Ordnance Group (EOD)
Fort Sam Houston, Texas 78234-5056

AFOD-B (600)

11 July 2001

MEMORANDUM FOR See Distribution

SUBJECT: Policy Letter #10, 79th Ordnance Battalion (EOD) Commander's Recognition Awards Program

1. References:

a. DoD Directive 1348.19, dtd 12 May 89, Awards of Trophies and Similar Devices in Recognition of Accomplishments

b. AR 600-8-22, dtd 25 Feb 95, Military Awards.

c. AR 215-1, Administration of Army Morale, Welfare, and Recreation Activities and Nonappropriated Fund Instrumentalities.

d. AR 215-2, The Management and Operation of Army Morale, Welfare, and Recreation Programs and Nonappropriated Fund Instrumentalities.

e. Memorandum, HQ FORSCOM, AFPI-MWS, dtd 18 Mar 99, subj.: Awards of Trophies and Similar Devices in Recognition of Accomplishments.

2. This Policy Letter establishes policies, procedures and responsibilities for the 79th Ordnance Battalion (EOD) Commander's Recognition Awards Program.

3. POLICY. The 79th Ordnance Battalion (EOD) Commander's Awards Recognition Program is to recognize deserving individual's who have participated and earned honors in the 79th Ordnance Battalion Noncommissioned Officer and Soldier of the Quarter/Year Program or the Explosive Ordnance Disposal (EOD) Team of the Year Competition.

4. RESPONSIBILITIES.

a. 79th Ordnance Battalion (EOD) Command Sergeant Major will schedule and conduct quarterly Noncommissioned Officer/Soldier of the Quarter Boards in conjunction with the Battalion Quarterly Training Brief (QTB). Annual Noncommissioned Officer/Soldier boards will be scheduled and conducted in conjunction with the 4th Quarter QTB.

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The 79th Ordnance Battalion (EOD) EOD Team of the Year Competition will be scheduled and conducted on a date consistent with mission parameters but No Earlier Than (NET) 60 days prior to the Department of the Army/52D Ordnance Group (EOD) EOD Team of the Year Competition. Winners of these competitions will be announced by the Commander, 79th Ordnance Battalion (EOD) at an appropriate ceremony and recognition awards will be presented at that time.

b. 79th Ordnance Battalion (EOD) Executive Officer and Command Sergeant Major are authorized to use appropriated funds to purchase trophies and similar devices for presentation to military members for excellence in being named the 79th Ordnance Battalion (EOD) Noncommissioned Officer or Soldier of the Quarter/Year or as the EOD Team Leader/Member of the Year. Individual recognition awards will not exceed \$75.00 per individual award.

c. 79th Ordnance Battalion, HHD Supply NCO will:

(1) coordinate with the Battalion CSM for purchase and delivery of appropriate awards.

(2) maintain records indicating type of award, cost, and name of individual award was presented to for audit purposes.

d. 79th Ordnance Battalion (EOD) Executive Officer will, in conjunction with Budget Analyst, ensure adequate funds are available in the battalion budget to support the Commander's Recognition Awards Program.

5. Efficient and Effective.

PATRICK J. KELLY
LTC, OD
Commanding

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cc: Cdr, 52d Ord Grp (EOD)